



MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
(UG & PG – Degree Programme)

412 – C, K.M.MunshiMarg, BahiratPatilChowk, Shivajinagar, Pune – 16.

☎ - 25676640 Email: msihmcttpo@gmail.com , web site: msihmctrs.in

REF: MSIHMCTRS/BHMCT/2019/45111-3

Date: 4/07/2019

To,
As mentioned behind

Sub: Inviting Quotation for Inventory Items.

Dear Sir/Madam,

We would like to invite quotations for Food and Beverage Inventory Items as per the specifications detailed overleaf.

You are requested to send the quotation as per the terms and conditions for the same on or before 18th July 2019 till 05:00 pm by hand or by post along with a sample piece of each equipment for the evaluation by the Purchase committee.

The said food and beverage inventory should be of well known brand such as Awknox, Deep, Venus, FNS and F&H.

Approximate Cost for Inventory Items.: Rs. 38514/- including GST.

ITEM	NOS	S. S Specification	Approx. Price Per Unit	Approx. Total Price
CUTLERY				
A P KNIVES	5 DOZEN	S.S 14/10 , 2.5 mm thickness <i>SS 204</i>	39	2340
FISH KNIVES	1 DOZEN		39	468
STEAK KNIVES	1 DOZEN		39	468
SIDE KNIVES	5 DOZEN		56	3360
BUTTER KNIVES	1 DOZEN		56	672
FLATWARE				
SERVICE SPOONS	1 DOZEN	S. S. 14/10 , 2.5 mm thickness <i>SS 204</i>	53	636
SERVICE FORKS	1 DOZEN		53	636
A P SPOONS	5 DOZEN		39	2340
A P FORKS	5 DOZEN		39	2340
SOUP SPOONS	3 DOZEN		39	1404
TEA SPOONS	5 DOZEN		26	1560
COFFEE SPOONS	2 DOZEN		26	624
COFFEE SPOON	2 DOZEN		20	480
HOLLOW- WARE				
ENTRÉE DISH – OVAL	6	S. S., 14/10 3 mm thickness <i>SS 204</i>	91	546
ENTRÉE DISH – ROUND	6		74	444
PLATTERS	6		186	1116
CRUET SETS with plastic caps	24		180	4320
BUTTER DISH	12	S. S. , 2.5 mm <i>SS 204</i>	250	3000

ITEM	NOS	S. S. Specification	Approx. Price Per Unit	Approx. Total Price
HOLLOW- WARE				
WINE COOLER / ICE BUCKET	12	S. S. , 18/10 , 2.5 mm thickness <i>SS 204</i>	450	5400
WATER JUGS	12	S. S. , 14/10, 2.5 mm thickness <i>SS 204</i>	450	5400
SUGAR TONGS	12	S. S., 2.5 mm, thickness <i>SS 204</i>	30	360
BARWARE				
ICE TONGS	12	S. S., 2.5mm, thickness <i>SS 204</i>	50	600
Total Approx. Cost				38514

Am
Principal
(UG & PG – HMCT)
MSIHMCT, Pune.

o/e
Terms & Conditions:

1. The institute has the right to reject the quotation received after due date as specified above.
2. Payment will be after 30 days of Delivery.
3. Free delivery at customer premises and installment in the designated area.
4. GST and other taxes as applicable should be mentioned separately.
5. The order must be completed and delivered within 14 days from the date the PO is issued.
6. The quantity and quality must match with the requirement.
7. The Quotation must have a validity of 6 months.
8. **Kindly mark Degree Office and reference number on top of the Quotation Envelope.**
9. Quotations will be required in Two Envelope System as required one envelope will contain Technical Specification (Technical bid) & the other will Contain Commercial Quote.
10. The technical Specification Envelope must have the following documents:
 - Registration of the GST and Number
 - Registration of Business & Number.
 - Taxes paid up to March 2019.
 - Specification Sheet / leaflet if any to be provided.
 - Quality Certificate & Service assurance certificate to be provided.
 - If the supplier is not a manufacturer then all above for the manufacturer and / or Authorization Certificate
11. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

(To be printed on the letter head of the firm) (If applicable)

FORMAT 1

No. _____

Date:- _____

AUTHORISATION LETTER

To

The Principal

Maharashtra State Institute of Hotel Management and Catering Technology and Research Society, Pune,

Sub: Authorisation for submission of Quotation for _____.

Ref: Your quotation No. _____

Due on _____

Dear Sir

With reference to above, this is to inform you that. We, _____ are an established manufacturer of _____, having factory at _____ since 19__ / 20__.

We do hereby authorise M/S _____ to quote and negotiate for item/s mentioned in Quotation enquiry number _____ Due on _____.

We further undertake that the products supplied by M/S _____ will be fully supported by us during and after the warranty period and all service calls will be attended by us / our authorised service provider promptly.

The list of Authorised service providers in India/ Maharashtra is attached herewith.

Thanking you.

For _____

Authorised Signatory

Date Name – _____

Place - _____

Designation – _____

P.T.O.

Item Description of Inventory Items :

ITEM	NOS	S. S. Specification
CUTLERY		
A P KNIVES	5 DOZEN	S.S 14/10 , 2.5 mm thickness, SS 204
FISH KNIVES	1 DOZEN	
STEAK KNIVES	1 DOZEN	
SIDE KNIVES	5 DOZEN	
BUTTER KNIVES	1 DOZEN	
FLATWARE		
SERVICE SPOONS	1 DOZEN	S.S 14/10 , 2.5 mm thickness, SS 204
SERVICE FORKS	1 DOZEN	
A P SPOONS	5 DOZEN	
A P FORKS	5 DOZEN	
SOUP SPOONS	3 DOZEN	
TEA SPOONS	5 DOZEN	
COFFEE SPOONS	2 DOZEN	
COFFEE SPOON	2 DOZEN	
HOLLOW- WARE		
ENTRÉE DISH – OVAL	6	S.S 14/10 , 3 mm thickness, SS 204
ENTRÉE DISH – ROUND	6	
PLATTERS	6	
CRUET SETS	24	
BUTTER DISH	12	S.S , 2.5 mm, SS 204
WINE COOLER / ICE BUCKET	12	S.S 18/10 , 2.5 mm thickness, SS 204
WATER JUGS	12	S.S 14/10 , 2.5 mm thickness, SS 204
SUGAR TONGS	12	S.S, 2.5 mm thickness, SS 204
BARWARE		
ICE TONGS	12	S.S, 2.5 mm thickness, SS 204

dm
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o/c

hmt

P.T.O.