



**MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY**

(UG & PG – Degree Programme)

412 – C, K.M.Munshi Marg, Bahirat Patil Chowk, Shivajinagar, Pune – 16.  
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REF: MSIHMCTRS/BHMCT/2023/958

Date: 21/12/2023

**BHMCT TERM SCHEDULE 2023- 2024**

(EVEN - II<sup>nd</sup> , IV<sup>th</sup> , VI<sup>th</sup> & VIII<sup>th</sup> SEMESTER)

Sr. No.	Particulars	Dates
1.	Commencement of Term	2.01.2024
2.	Last date for filling examination forms	As per S. P. Pune Univ. Schedule
	After last date late fee will be charged as applicable	As per S. P. Pune Univ. Schedule
3.	Ist Assignment Submission	22.01.2024
4.	Ist Assignment Mark Sheet Submission	29.01.2024
5.	II Assignment Submission	12.02.2023
6.	I <sup>st</sup> class test	20.02.2024 to 22.02.2024
7.	Class test & II Assignment Mark sheet Submission	2.03.2024
8.	<b>Internal backlog Test</b>	4.03.2024 to 6.03.2024
9.	III Assignment Submission	11.03.2024
10.	2 <sup>nd</sup> class test	26.03.2024 to 28.03.2024
11.	<b>Prelims Practical Exam</b>	1.04.2024 to 12.04.2024
12.	<b>Final Journal certification</b>	8.04.2024 to 12.04.2024
13.	End of Term	12.04.2024
14.	<b>Submission of Final Internal Mark sheet</b>	25.04.2024
15.	End Term Final Practical Examination	15.04.2024 to 25.04.2024
16.	Commencement of Final Theory exam by S. P. P. U.	2.05.2024 (Tentative)
17.	Commencement of next Term (Tentative)	18.06.2024

**Note:**

- 1) The respective subject teachers for BHMCT will handover manuscripts of question paper (offline) for the class tests to **Dr. Vidya Kadam** one week prior the test.
- 2) Evaluated answer papers should be shown to students & discussed within 08 days of the test.
- 3) Monthly attendance to be submitted to the course Coordinator (**Mr. Abhay Manolkar**) and entered in the documents available in the office in last week of each month.
- 4) Lecture details to be submitted at the end of every month i.e. 30<sup>th</sup> / 31<sup>st</sup>. Entries also to be maintained in the register.
- 5) Less attendance to be maintained and details to be submitted by 4<sup>th</sup> of every month to coordinator.
- 6) Monitoring date or faculty are:  
1<sup>st</sup> Monitoring :- 6.02.2024  
2<sup>nd</sup> Monitoring :- 2.03.2024  
3<sup>rd</sup> Monitoring :- 3.04.2024

**PRINCIPAL**  
(BHMCT)

Maharashtra State Institute of  
Management & Catering Technology  
Shivajinagar Pune-411016



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Date: 21/12/2023

**MHMCT TERM SCHEDULE (EVEN) 2023- 2024**

(I<sup>st</sup> and IV<sup>th</sup> SEMESTER)

Sr. No.	Particulars	Dates
1.	Commencement of Term	2.01.2024
2.	Last date for filling examination forms	As per S. P. P. U. Schedule
	After last date late fee will be charged as applicable	As per S. P. P. U. Schedule
3.	1 <sup>st</sup> Assessment - Assignment	22.01.2024
4.	Submission of Mark Sheet	29.01.2024
5.	2 <sup>nd</sup> Assessment - Class Test	20.02.2024 to 22.02.2024
6.	Submission of Mark Sheet	2.03.2024
7.	Internal backlog Test	4.03.2024 to 6.03.2024
8.	3 <sup>rd</sup> Assessment - Open Book Test	11.03.2024 to 15.03.2024
9.	4 <sup>th</sup> Assessment - Prelims Theory Exam	26.03.2024 to 28.03.2024
10.	<b>Prelims Practical Exam &amp; Final Journal Certifications</b>	8.04.2024 to 12.04.2024
11.	<b>End of Term</b>	12.04.2024
12.	End Term Final Mark sheet Submission	25.04.2024
13.	<b>End Term Final Practical Examination</b>	15.04.2024 to 20.04.2024
14.	Commencement of Final Theory exam by S. P. P. U.	2.05.2024 (Tentative)
15.	Commencement of next Term	8.07.2024 (Tentative)

**Note:**

- 1) The respective subject teachers for MHMCT will handover manuscript of question paper for the class test to **Dr. Vidya Kadam** one week before the test.
- 2) Evaluated answer papers should be shown to students & discussed within maximum 8 days of the test.
- 3) Indent of all the practical's to be conducted, during the term should be **submitted with one copy to the Store-in-Charge one week in advance (Every Thursday) & indent cost to be submitted Degree office by the 7<sup>th</sup> of every month, without fail.**
- 4) Monthly attendance to be submitted to the coordinator (Ms. Sampada Paranjpe) and entered in the documents available in the office in last week of each month.
- 5) Lecture details to be submitted at the end of every month i.e. 30<sup>th</sup> / 31<sup>st</sup>. Entries also to be maintained in the register.
- 6) Less attendance to be maintained and details to be submitted by 4<sup>th</sup> of every month to coordinator.
- 7) Monitoring date of faculty are:  
1<sup>st</sup> Monitoring :- 6.02.2024  
2<sup>nd</sup> Monitoring :- 2.03.2024  
3<sup>rd</sup> Monitoring :- 3.04.2024

  
**PRINCIPAL**  
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